

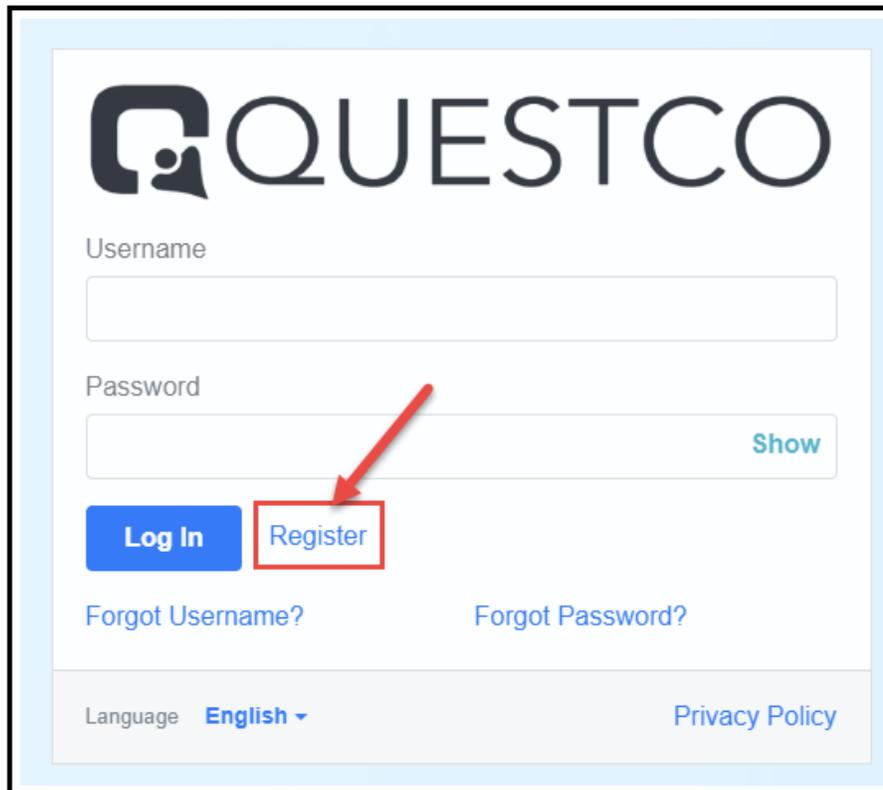


Employee Registration & Onboarding Guide

How to Register & Complete Questco Onboarding

Go to: [Portal.Questco.Net](https://portal.questco.net)

Click on : REGISTER



QUESTCO

Username

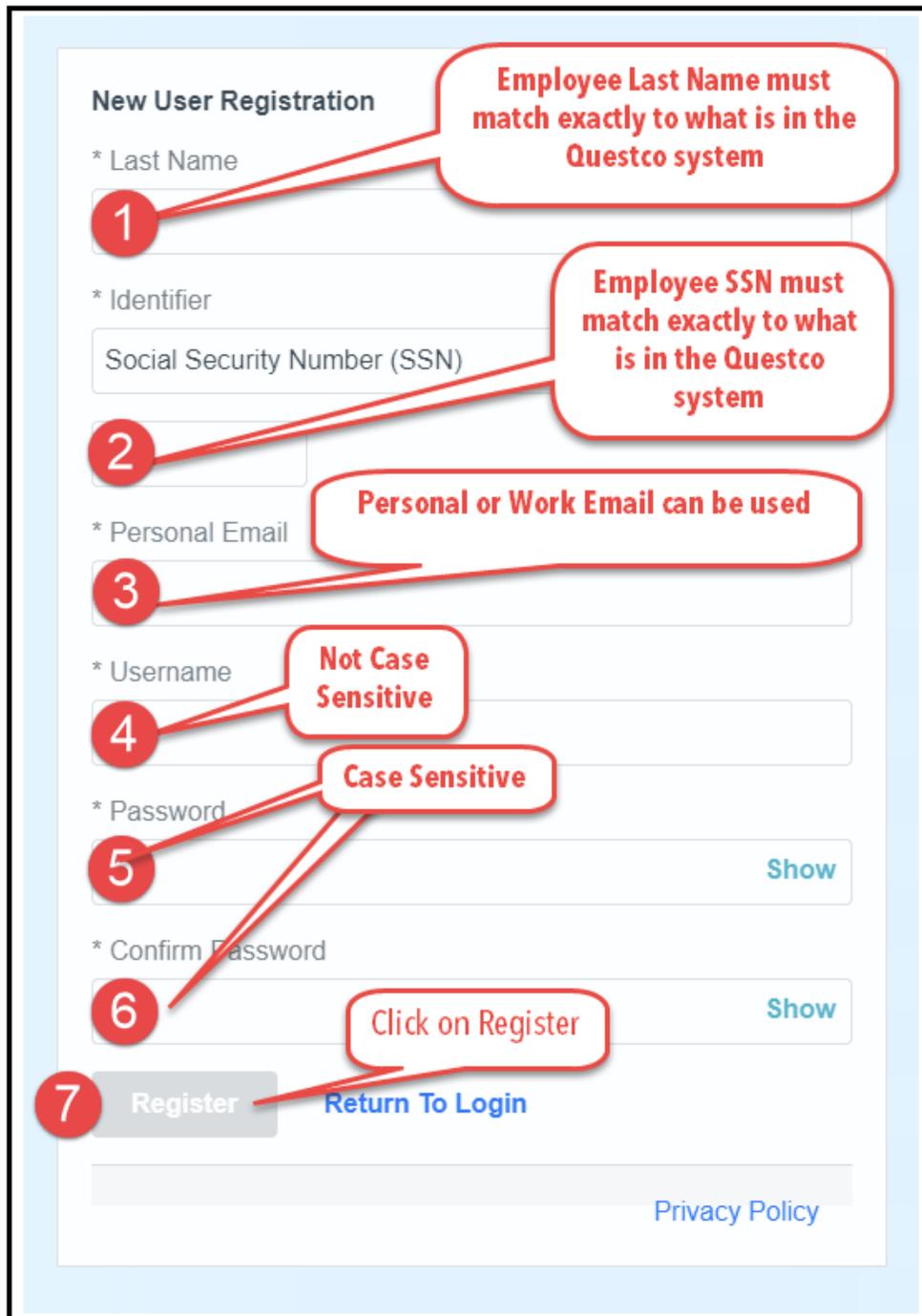
Password
 [Show](#)

[Log In](#) [Register](#)

[Forgot Username?](#) [Forgot Password?](#)

Language [English](#) [Privacy Policy](#)

Enter Information for New User Registration



New User Registration

* Last Name Employee Last Name must match exactly to what is in the Questco system

1

* Identifier Employee SSN must match exactly to what is in the Questco system

2 Social Security Number (SSN)

* Personal Email Personal or Work Email can be used

3

* Username Not Case Sensitive

4

* Password Case Sensitive

5 Show

* Confirm Password Click on Register

6 Show

7 Register [Return To Login](#)

[Privacy Policy](#)

If you receive an error during the process above, for example "Last name is different than the one on record for the given SSN", please follow the instructions below:

New User Registration

* Last Name
Jensen

* Identifier
Social Security Num
.....9

* Personal Email
danielle.jensen@qu

* Username
Howto

* Password
.....

* Confirm Password
..... [Show](#)

Last name is different than the one on record for the given SSN.

[Register](#) [Return To Login](#)

[Privacy Policy](#)

If you receive an error when selecting "Register", please follow the guidelines below:

1. Check that your last name is spelled correctly. Hyphens and spaces matter.
2. Check that your Social Security number has been entered correctly.
3. If the above items have been checked and you are still getting an error, please call our Questco Care Team for assistance.

**Questco Care Team
(888) 595-8968
7:00 AM - 7:00 PM CST
careteam@questco.net
Se Habla Espanol**

Once Registration is Complete: Enter Username, Password, and click "Log In"



The screenshot shows the QUESTCO login interface. At the top is the QUESTCO logo. Below it are two input fields: "Username" and "Password". The "Username" field contains the text "Howto" and is marked with a red circle containing the number "1". The "Password" field contains a series of dots and is marked with a red circle containing the number "2". Below the password field is a blue "Log In" button, marked with a red circle containing the number "3". To the right of the input fields are two red-bordered callout boxes. The first callout box contains the text: "Enter the Username and Password that you created during the Register process. Remember that the Username is not Case Sensitive but the Password is." The second callout box contains the text: "If you forget your Username and/or Password, use the 'Forgot' options below OR call the Questco Care Team at (888) 595-8968 for assistance." Below the callout boxes are two links: "Forgot Username?" and "Forgot Password?". At the bottom of the page, there is a "Language" dropdown menu set to "English" and a "Privacy Policy" link.

You will now be redirected to your employee portal to begin your New Hire Onboarding.

As you proceed through your onboarding, please make sure to do the following items:

- Reach each item thoroughly
- Complete all items that are required (noted with a *). The forms will not let you continue and/or complete your onboarding until they are complete
- Initial, Sign, Date each form as needed
- Submit / Complete each form as needed.

NOTE: You may stop partway through Onboarding and sign out by clicking on your name in the top right corner. When you sign in again, you can begin where you left off or review prior sheets by clicking on them on the far left side.

Welcome to Onboarding

The screenshot shows the QUESTCO Onboarding Welcome page. At the top, there is a progress bar labeled "Completed: 1 of 15" and a "Next: Electronic Consent" indicator. A dropdown menu in the top right corner is labeled "ONBOARDING HOWTO". The main content area includes a "Welcome, ONBOARDING!" message, a welcome to QUESTCO Companies and DEMO CLIENT, and information about DEMO CLIENT partners. There are two countdown timers: "4 days remaining to complete I-9 and Employee Information" and "4 days remaining to complete onboarding". A "Continue >" button is visible. The left sidebar contains a list of onboarding steps: Electronic Consent, I-9, Employee Information, Questco's Role as a Professional Employer Organization, Arbitration Agreement, Biometric Disclosure Statement, Employee Handbook, Elect W-2, Race/Ethnicity, Tax, Veteran Status, Direct Deposit, Onboarding Summary, and Submit. Three callouts are present: one pointing to the progress bar, one pointing to the dropdown menu, and one pointing to the "Continue >" button.

Progress Bar reflects the portion of Onboarding you've completed

This drop down menu reflects your name. It also has options to Log Out of the Questco Employee Portal. Your Onboarding progress is saved after each page that you complete/save.

Click Continue to start your Onboarding Paperwork

Electronic Consent

The screenshot shows the QUESTCO Electronic Consent page. The progress bar indicates "Completed: 1 of 15" and "Next: I-9". The dropdown menu is labeled "ONBOARDING HOWTO". The main content area is titled "Electronic Consent" and "Consent to Proceed Electronically". It includes the text "Please read the following statement and provide your consent to proceed electronically." and a scroll bar on the right side. The left sidebar shows "Onboarding" with "Return Visit" and "Electronic Consent" options. A callout points to the scroll bar.

Please use the scroll bar to read the Electronic Consent from beginning to end.

If you understand, accept and agree to the policies, terms and conditions set out above, then type your name and press "Accept". Then press "Continue" to proceed to the next form. By typing your name below, you understand your typed name will be recorded as your electronic signature and will be relied upon by DEMO COMPANY to the same extent as if you had signed this consent in ink. By accepting, you understand and agree to each and all of the Terms and Conditions in this Electronic Signature Authorization Form. Your electronic signature is legally binding.

If you do not understand or accept or agree to the policies, terms and conditions set out above, then press "Decline" and you will exit this process.

* Electronic Signature

1 [Text Input Field]

2 [Accept] [Decline]

3 [Continue]

Please type your name in the box under "Electronic Signature". Then click "Accept". Then click on "Continue" to proceed to the next step.

Form I-9

QUESTCO Completed: 2 of 15 Next: Employee Information

Onboarding

- Return Visit
- Electronic Consent
- I-9**
- Employee Information
- Questco's Role as a Professional Employer Organization
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- Race/Ethnicity
- Tax
- Veteran Status

I-9 Employment Eligibility

Form I-9 Instructions Overview

The purpose of Form I-9 is to document verification of the identity and employment authorization of each new employee (both citizen and noncitizen) hired after August 8, 1996, in the United States.

You, the employee, must complete each field in Section 1. Newly hired employees must complete and sign Section 1 no later than the first day of employment. Section 1 should never be completed before you have accepted a job offer.

To view detailed instructions for Form I-9 [click here](#)

Anti-Discrimination Notice

It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) an employee may present to establish employment authorization and identity. The refusal to hire or continue to employ an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

Next >

If you need detailed instructions for Form I-9, please click on the link. It will then download a copy of the Form I-9 which has the instructions, list of acceptable forms, and links to the Government Site for more information.

QUESTCO Completed: 2 of 15

Onboarding

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- Race/Ethnicity
- Tax
- Veteran Status
- Direct Deposit
- Onboarding Summary

I-9 Employment Eligibility

Preparer and Translator Certification

* Did you use a preparer or translator?

No
 Yes

Note: This will typically be "No". If it is "Yes", the system will ask you to upload the I-9 signed and prepared by your preparer or translator.

Submit < Back Next >

QUESTCO Completed: 2 of 15

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I-9 Employment Eligibility

Attestation of Citizenship or Immigration Status [View Instructions](#)

I am aware that federal law provides for imprisonment and/or fines for false statements, or use of false documents, in connection with the completion of this form. I attest, under penalty of perjury, that this information, including my selection below attesting to my citizenship or immigration status, is true and correct.

* Check one of the following boxes to attest to your citizenship or immigration status

1. A citizen of the United States
 2. A noncitizen national of the United States (See Instructions)
 3. A lawful permanent resident
 4. A noncitizen (other than Item Numbers 2. and 3. above) authorized to work until (expiration date, if any)

Submit < Back Next >

QUESTCO Completed: 2 of 15 Next: Employee Information

Onboarding

- Return Visit
- Electronic Consent
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- Race/Ethnicity
- Tax
- Veteran Status
- Direct Deposit
- Onboarding Summary
- Submit

I-9 Employment Eligibility

Supporting Documents

Within 3 business days of starting work, you must present your employer with documentation that establishes your identity and employment authorization. These documents are included on the **List of Acceptable Documents**.

You can upload supporting documents using the form below. If you choose not to upload supporting documents now, you must present the documents to your employer via other methods.

View Instructions

List A Documents that Establish Both Identity and Employment Authorization

OR

List B Documents that Establish Identity + **List C** Documents that Establish Employment Authorization

* Select a Document to Upload

Select type

I will present documentation to my employer in person.

1

2

< Back **Next >**

Continue with your I-9 by providing documents which establish your identity and employment authorization.

Instructions can be found above under "View Instructions: (highlighted)"

Once complete, hit the "Next" button

QUESTCO Completed: 2 of 15

I-9 Employment Eligibility

Employee Information [View Instructions](#)

*** Last Name (Family Name)**

*** Address (Street Number and Name)**

*** First Name (Given Name - Enter "Unknown" if none)**

Apt. Number (if any)

Middle Initial (if any)

*** City or Town**

Other Last Names Used (if any)

*** State**

*** Zip Code**

*** Date of Birth**

Employee's Email Address

*** U.S. Social Security Number** [Show](#)

Employee's Telephone Number

*** Signature of Employee**

By checking this box, I attest that I am electronically signing Form I-9 Section 1.

[Back](#) [Next](#)

Highlighted items are required in order for you to be able to click "Next" and go onto the next section of Onboarding

QUESTCO Completed: 2 of 15 Next: Employee Information

I-9 Employment Eligibility

Review

Review your completed Form I-9 Section 1 and then click:

[Open I9 Pdf](#)

To Review your I-9, click on "Open I9 Pdf". You can then download and review your completed form. If any corrections need to be made, use the "<Back" button as listed below.

Once everything is correct, click on "Submit" to go to the next Onboarding Section.

[Back](#) [Submit](#)

Employee Information

QUESTCO

Completed: 3 of 15

Next: Questco's Role as a Professional Employer Organization

Employee Information

Personal Information

All locked fields must be edited in the I-9 Employment Eligibility form for legal purposes.

Name Onboarding Howto Birthdate 01/01/1976 Social Security Number [Show](#)

[Edit I-9](#)

Personal Email:

Home Phone:

Cell Phone:

Preferred First Name

Middle Name:

Nickname:

Marital Status:

* Gender

Pronoun:

Powered By DEMO CLIENT

[Privacy Policy](#)

[Next >](#)

QUESTCO Completed: 3 of 15 Next: Quest

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Employee Information

Resident Address

We'll find your address using your street address and zip code

You entered: 1234 Averett Ave
84663

Here are the addresses we found for you.
If none of the options below match your address you can try [enter a different address](#).

- 1234 Averett Ave
SPRINGVILLE, UT 84663-
Utah

[Enter a Different Address](#)

Submit [< Back](#) [Next >](#)

QUESTCO Completed: 3 of 15

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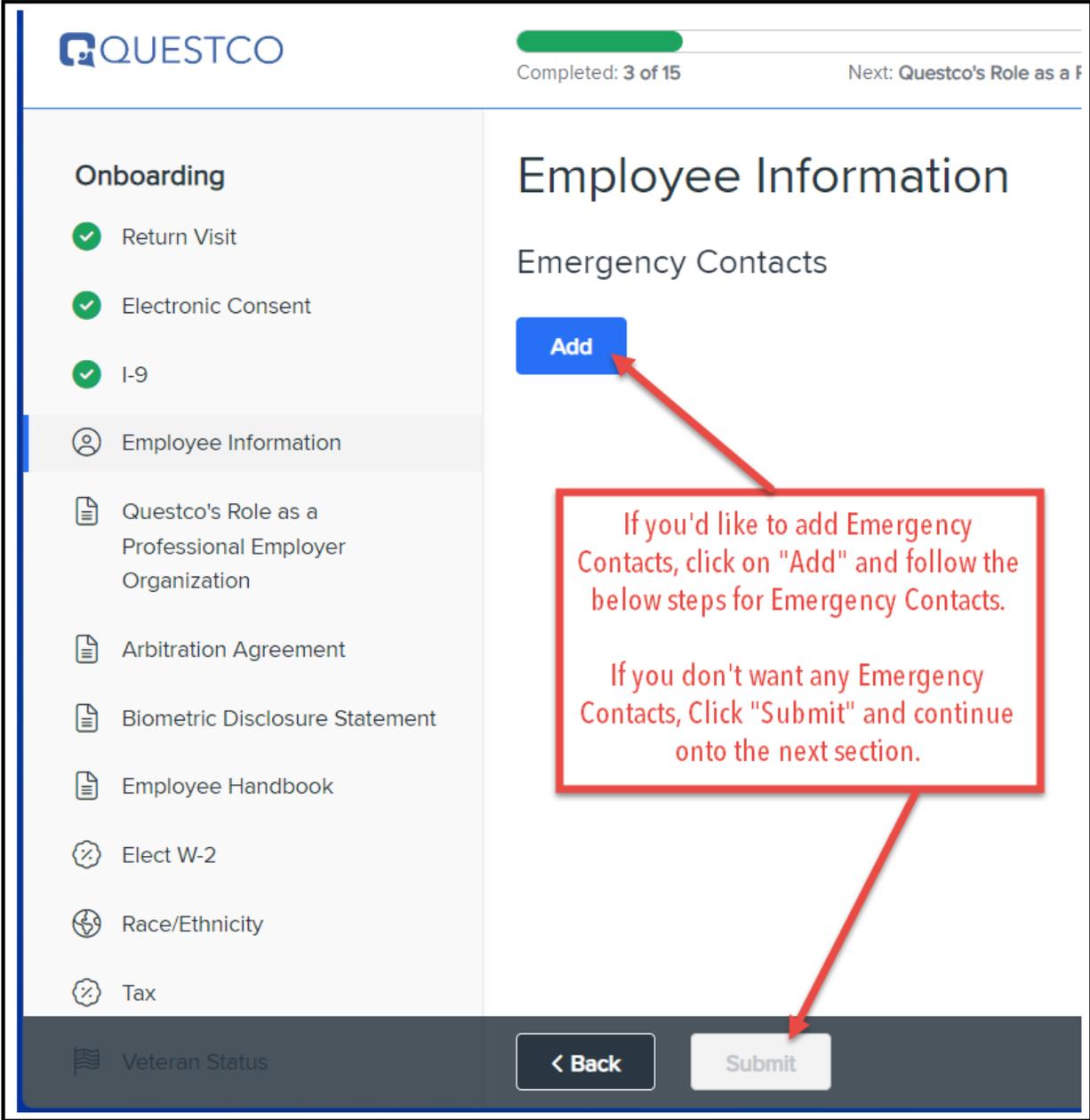
Employee Information

Mailing Address

Mailing Address is the same as Resident Address.

If different, uncheck the box and enter the mailing

Submit [< Back](#) [Next >](#)



QUESTCO

Completed: 3 of 15 Next: Questco's Role as a F

Onboarding

- Return Visit
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- Employee Handbook
- Elect W-2
- Race/Ethnicity
- Tax
- Veteran Status

Employee Information

Emergency Contacts

Add

If you'd like to add Emergency Contacts, click on "Add" and follow the below steps for Emergency Contacts.

If you don't want any Emergency Contacts, Click "Submit" and continue onto the next section.

< Back Submit

- Adding Emergency Contact Details
 - Click "Add" on Emergency Contact
 - Under the Emergency Contact Details Screen, enter all lines with (*).
 - Click "Done" to save and return to the previous menu

Employee Information

Emergency Contact Details

* Name

* Type

* Contact Info

* Relationship

Done Cancel



Employee Information

Emergency Contacts

Name	Relationship	Contact Type	Contact Info	
Bubblegum Husband	Husband	PHONE	(801) 123-1234	 

Add

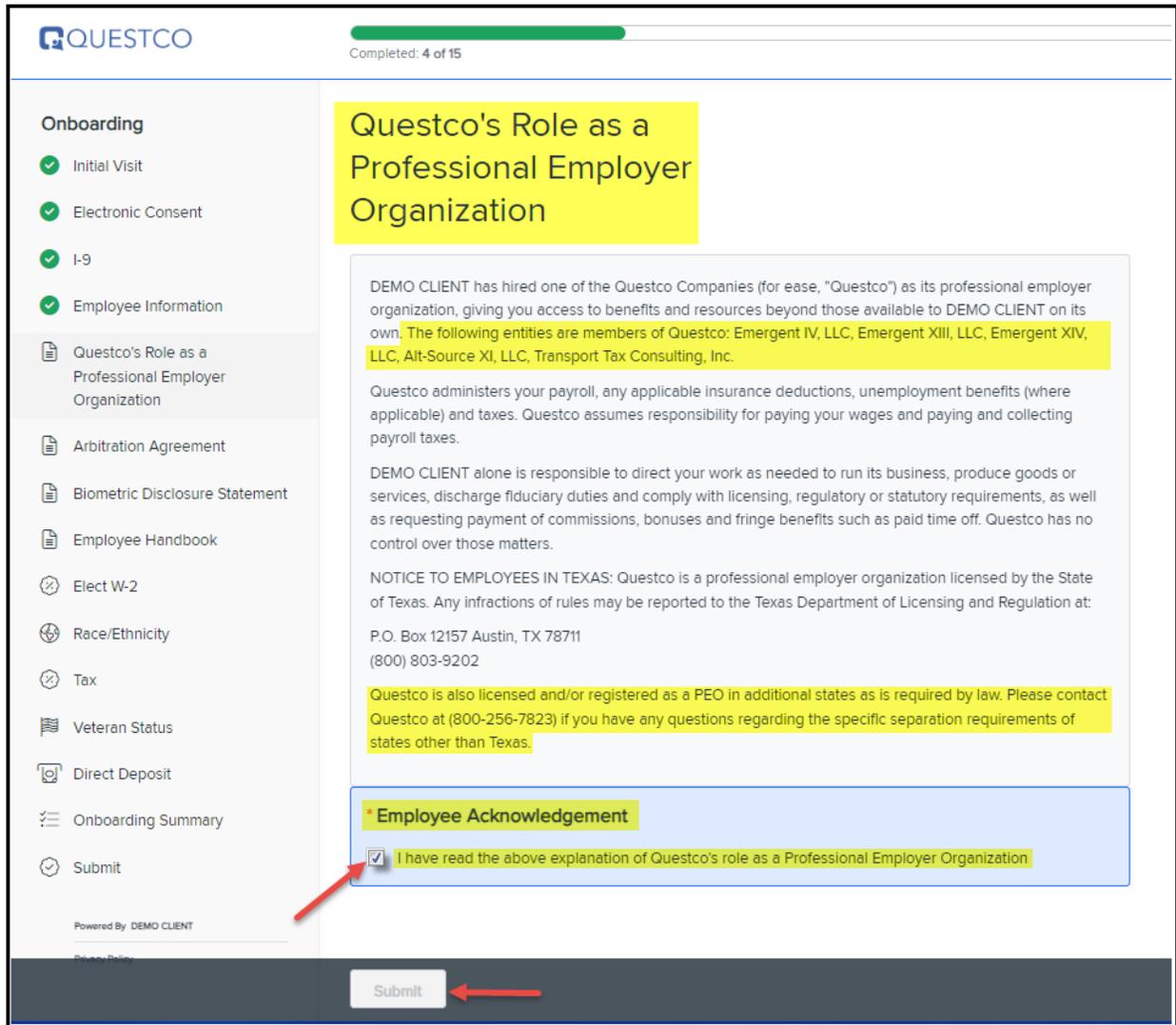
Click "Add" if you'd like to add additional Emergency Contacts.

Click "Submit" if you have entered all of your Emergency Contacts

< Back Submit

- The system will ask if you want to submit the Employee Information Form?
- Hit "Yes" to continue through the onboarding process

Questco's Role as a Professional Organization



QUESTCO
Completed: 4 of 15

Onboarding

- ✓ Initial Visit
- ✓ Electronic Consent
- ✓ I-9
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- Direct Deposit
- Onboarding Summary
- Submit

Questco's Role as a Professional Employer Organization

DEMO CLIENT has hired one of the Questco Companies (for ease, "Questco") as its professional employer organization, giving you access to benefits and resources beyond those available to DEMO CLIENT on its own. The following entities are members of Questco: Emergent IV, LLC, Emergent XIII, LLC, Emergent XIV, LLC, Alt-Source XI, LLC, Transport Tax Consulting, Inc.

Questco administers your payroll, any applicable insurance deductions, unemployment benefits (where applicable) and taxes. Questco assumes responsibility for paying your wages and paying and collecting payroll taxes.

DEMO CLIENT alone is responsible to direct your work as needed to run its business, produce goods or services, discharge fiduciary duties and comply with licensing, regulatory or statutory requirements, as well as requesting payment of commissions, bonuses and fringe benefits such as paid time off. Questco has no control over those matters.

NOTICE TO EMPLOYEES IN TEXAS: Questco is a professional employer organization licensed by the State of Texas. Any infractions of rules may be reported to the Texas Department of Licensing and Regulation at: P.O. Box 12157 Austin, TX 78711 (800) 803-9202

Questco is also licensed and/or registered as a PEO in additional states as is required by law. Please contact Questco at (800-256-7823) if you have any questions regarding the specific separation requirements of states other than Texas.

*** Employee Acknowledgement**

I have read the above explanation of Questco's role as a Professional Employer Organization

Powered By DEMO CLIENT

Submit

NOTE: Additional forms, documents, and/or acknowledgements may be listed that are unique and custom to your particular industry, company, tax jurisdiction, etc. If you have any questions, please reach out to the Questco Customer Care Team at (888) 595-8968 from 7:00 am to 7:00 pm CST. Or, they can be reached at careteam@questco.net. Se Habla Espanol

Employee Handbook

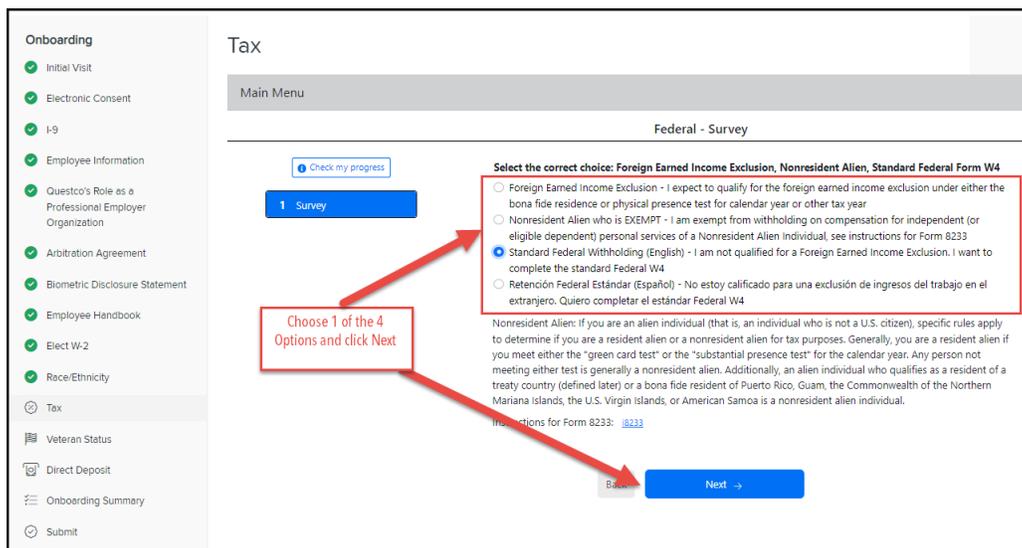
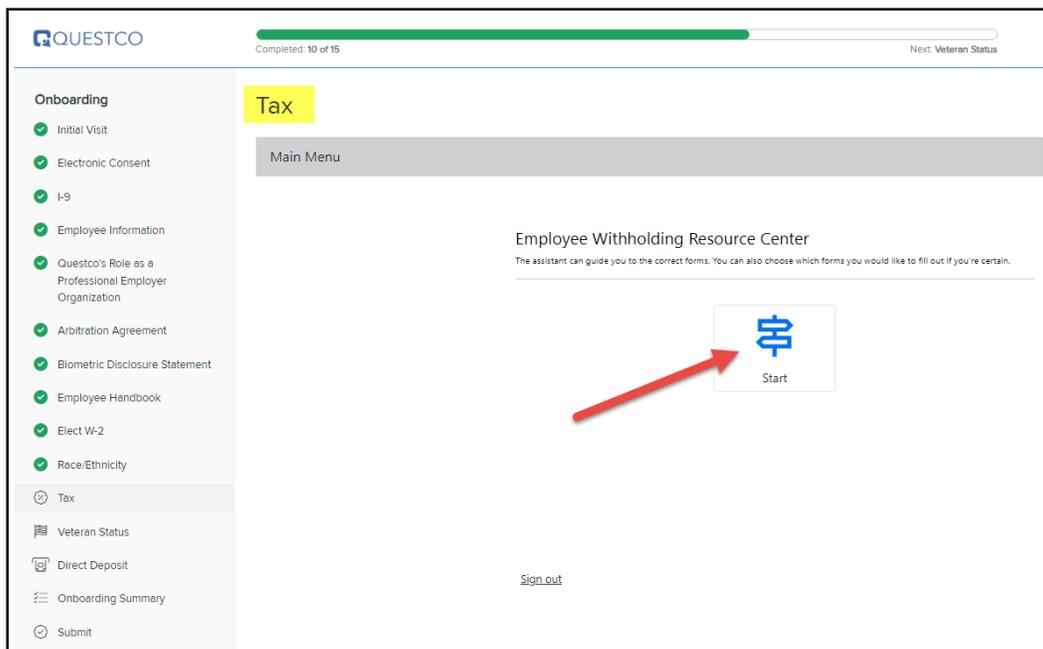
The screenshot shows the QUESTCO onboarding interface. On the left is a sidebar with a list of onboarding steps: Return Visit, Electronic Consent, I-9, Employee Information, Questco's Role as a Professional Employer Organization, Arbitration Agreement, Biometric Disclosure Statement, Employee Handbook (highlighted), Elect W-2, Race/Ethnicity, Tax, and Veteran Status. The main content area is titled "Employee Handbook" and contains a welcome message, a link to "Employee Handbook" (highlighted with a red box and arrow labeled 1), an "E-Signature" section with a checked checkbox and text "By clicking here, I hereby acknowledge review and receipt of the employee handbook." (labeled 2), and a "Submit" button at the bottom (labeled 3). A progress bar at the top shows "Completed: 7 of 15" and "Next: Elect W-2".

Race/Ethnicity - Voluntary Self-Identification

The screenshot shows the QUESTCO onboarding interface for the "Race/Ethnicity" step. The sidebar on the left lists onboarding steps, with "Race/Ethnicity" highlighted and labeled 2. The main content area is titled "Race/Ethnicity" and includes a section "Race/Ethnicity - Voluntary Self-Identification" with explanatory text, an "Anti-Discrimination Notice" section, and a "Race/Ethnicity" dropdown menu (labeled 1) with a "Select" option. A "Submit" button is at the bottom (labeled 2). A red box with text "Self-Identification is Voluntary. In the drop down menu, there is an option for 'Declined to State'. Once an option is selected, please hit 'Submit' to continue" points to the dropdown menu. The progress bar at the top shows "Completed: 9 of 15" and "Next: Tax".

TAX FORM(s)

- Please note that Questco is legally not at liberty to give out any tax advice on how to complete your W-4 or State Tax Withholding forms. Please visit [irs.gov](https://www.irs.gov) for more information or consult with your Tax Accountant.
- The Tax Forms may vary by employee based off of information previously entered as well as what selections are made during the onboarding process and while completing the Tax Forms.



Onboarding

- ✓ Initial Visit
- ✓ Electronic Consent
- ✓ I-9
- ✓ Employee Information
- ✓ Questco's Role as a Professional Employer Organization
- ✓ Arbitration Agreement
- ✓ Biometric Disclosure Statement
- ✓ Employee Handbook

Tax

Main Menu

Federal - Survey

[Check my progress](#)

Based on answers you provided, we have determined the following withholding form(s) may apply to you.

	Locality	Name	Title	Status
Start →	FEDERAL	W-4	Employee's Withholding Certificate	Not Complete

[Back](#)

Completed: 10 of 15
Next: Veteran Status
ON

Onboarding

- ✓ Initial Visit
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- ⊗ Tax
- ⊗ Veteran Status
- ⊗ Direct Deposit

Tax

Main Menu

Federal - Employee's Withholding Certificate - W-4

[Wizard](#) [Form and Instructions](#)

[Check my progress](#)

The Wizard and the Form and Instructions can be tools to assist you with completing your Tax Forms

Are you a nonresident alien?

Yes

No

1

Selecting Yes will result in selecting a marital status of Single or Married filing separately regardless of actual marital status. See Notice 1392 for more details.

Notice: Nonresident aliens may be exempt from wage withholding on part or all of their compensation for dependent personal services under an income tax treaty. If you are claiming a tax treaty withholding exemption, do not complete Form W-4. Instead, complete Form 8233, Exemption from Withholding on Compensation for Independent (and Certain Dependent) Personal Services of a Nonresident Alien Individual, and give it to each withholding agent from whom amounts will be received.

[Notice 1392](#)

[Back](#) [Next →](#)

2

Onboarding

- ✓ Initial Visit
- ✓ Electronic Consent
- ✓ I-9
- ✓ Employee Information
- ✓ Questco's Role as a Professional Employer Organization
- ✓ Arbitration Agreement
- ✓ Biometric Disclosure Statement
- ✓ Employee Handbook

Tax

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Federal - Survey

[Check my progress](#)

Based on answers you provided, we have determined the following withholding form(s) may apply to you.

	Locality	Name	Title	Status
Start →	FEDERAL	W-4	Employee's Withholding Certificate	Not Complete

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QUESTCO Completed: 10 of 15 Next: Veteran Status

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Tax

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Federal - Employee's Withholding Certificate - W-4

Wizard Form and Instructions

Check my progress

Nonresident Alien

Are you a nonresident alien?

Yes

No

Selecting Yes will result in selecting a marital status of Single or Married filing separately regardless of actual marital status. See Notice 1392 for more details.

Notice: Nonresident aliens may be exempt from wage withholding on part or all of their compensation for dependent personal services under an income tax treaty. If you are claiming a tax treaty withholding exemption, do not complete Form W-4. Instead, complete Form 8233, Exemption from Withholding on Compensation for Independent (and Certain Dependent) Personal Services of a Nonresident Alien Individual, and give it to each withholding agent from whom amounts will be received.

[Notice 1392](#)

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Note: Red arrows point to 'Wizard' and 'Form and Instructions' with a text box: 'The Wizard and the Form and Instructions can be tools to assist you with completing your Tax Forms'. Another red arrow points to the 'Next' button.

QUESTCO Completed: 10 of 15 Next: Veteran Status

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Tax

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Federal - Employee's Withholding Certificate - W-4

Wizard Form and Instructions

Check my progress

1 Nonresident Alien

2 Exemption

Are you exempt from 2024 withholding?

I am exempt from 2024 withholding

I am NOT exempt from 2024 withholding and want to complete this form

To be exempt, you must meet the following requirements:

- For 2023, you had no federal income tax liability; AND
- For 2024, you expect to have no federal income tax liability.

If you claim exemption, you will have no income tax withheld from your paycheck and may owe taxes and penalties when you file your 2024 tax return.

Back Next →

Note: Red arrows point to 'Wizard' and 'Form and Instructions'. Another red arrow points to the 'Next' button.

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Federal - Employee's Withholding Certificate - W-4

Wizard Form and Instructions

Check my progress

1 Nonresident Alien

2 Exemption

3 Filing Status

Select a filing status

Single or Married filing separately

Married filing jointly or Qualifying surviving spouse.

Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)

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Note: Red arrows point to 'Wizard' and 'Form and Instructions'. Another red arrow points to the 'Next' button.

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Tax

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Federal - Employee's Withholding Certificate - W-4

Wizard [Form and Instructions](#)

[Check my progress](#)

- Nonresident Alien
- Exemption
- Filing Status
- Step 2 Survey

Complete this step if you (1) hold more than one job at a time, or (2) are married, filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

Select one

- a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3-4). If you or your spouse have self-employment income, use this option;
- b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below (Will not check two jobs checkbox)
- c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is generally more accurate than (b) if pay at the lower paying job is more than half of the pay at the higher paying job. Otherwise, (b) is more accurate
- None of the above

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QUESTCO Completed: 10 of 15 Next: Veteran Status

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- Race/Ethnicity
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Tax

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Federal - Employee's Withholding Certificate - W-4

Wizard [Form and Instructions](#)

[Check my progress](#)

- Nonresident Alien
- Exemption
- Filing Status
- Step 2 Survey
- Dependents survey - Step 3

Would you like to claim any dependents?

- Yes
- No

To qualify for the child tax credit, the child must meet all of the following conditions.

- be under age 17 as of December 31
- be your dependent who lives with you for more than half the year
- have a valid social security number

You also can include other tax credits, such as education tax credits and the foreign tax credit.

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QUESTCO Completed: 10 of 15 Next: Veteran Status ONBC

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- Veteran Status
- Direct Deposit

Tax

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Federal - Employee's Withholding Certificate - W-4

Wizard Form and Instructions

Check my progress

- Nonresident Alien
- Exemption
- Filing Status
- Step 2 Survey
- Dependents survey - Step 3
- Step 3

Number of dependents under the age of 17

Number of other dependents

Other tax credits (such as education tax credits and the foreign tax credit)

\$ 0.00

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- Onboarding Summary
- Submit

Tax

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Federal - Employee's Withholding Certificate - W-4

Wizard Form and Instructions

Check my progress

- Nonresident Alien
- Exemption
- Filing Status
- Step 2 Survey
- Dependents survey - Step 3
- Step 3
- Other Adjustments Survey (Optional) - Step 4

Would you like to complete step 4 (Other Adjustments) for other income, deductions, and extra withholding? This step is optional.

Yes

No

Back Next →

QUESTCO
Completed: 10 of 15
Next: Veteran Status

Onboarding

- Initial Visit
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- Biometric Disclosure Statement
- Employee Handbook
- Elect W-2
- Race/Ethnicity
- Tax
- Veteran Status
- Direct Deposit
- Onboarding Summary
- Submit

Tax

Main Menu

Federal - Employee's Withholding Certificate - W-4

Wizard Form and instructions

[Check my progress](#)

- 1 Nonresident Alien
- 2 Exemption
- 3 Filing Status
- 4 Step 2 Survey
- 5 Dependents survey - Step 3
- 6 Step 3
- 7 Other Adjustments Survey (Optional) - Step 4
- 8 Step 4

4a. If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income.

\$ 0.00

4b. Select one

I expect to claim deductions other than the standard deduction and want to reduce my withholding

I will claim the standard deduction

4c. Enter any additional tax you want withheld each pay period

\$ 0.00

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Tax

Main Menu

Federal - Employee's Withholding Certificate - W-4

Wizard Form and instructions

Please review the document below

If you would like to make any changes, you may return to the previous page.

If you would like to submit this form, please agree to the terms below.

Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.

Back [Submit Form](#)

You must agree to the perjury statement above, by checking the checkbox, before submitting.

W-4 form preview

[Print](#) [Download](#)

Form **W-4** | Employee's Withholding Certificate | OMB No. 1545-0074

Note: You may have additional Tax Forms (such as State Withholding Forms) depending upon your specific situation.

Veteran Status

QUESTCO
Completed: 11 of 15
Next: Direct Deposit

Onboarding

- Return Visit
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Veteran Status

Veteran Status - Voluntary Self-Identification

Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment.

Veteran Status

Select

If you choose not to Self-Identify, there's an option in the Drop Down Menu that says "I decline to state my veteran status". Once an option has been chosen, click "Submit".

Veteran Status

Submit

Direct Deposit

QUESTCO
Completed: 12 of 15

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Direct Deposit

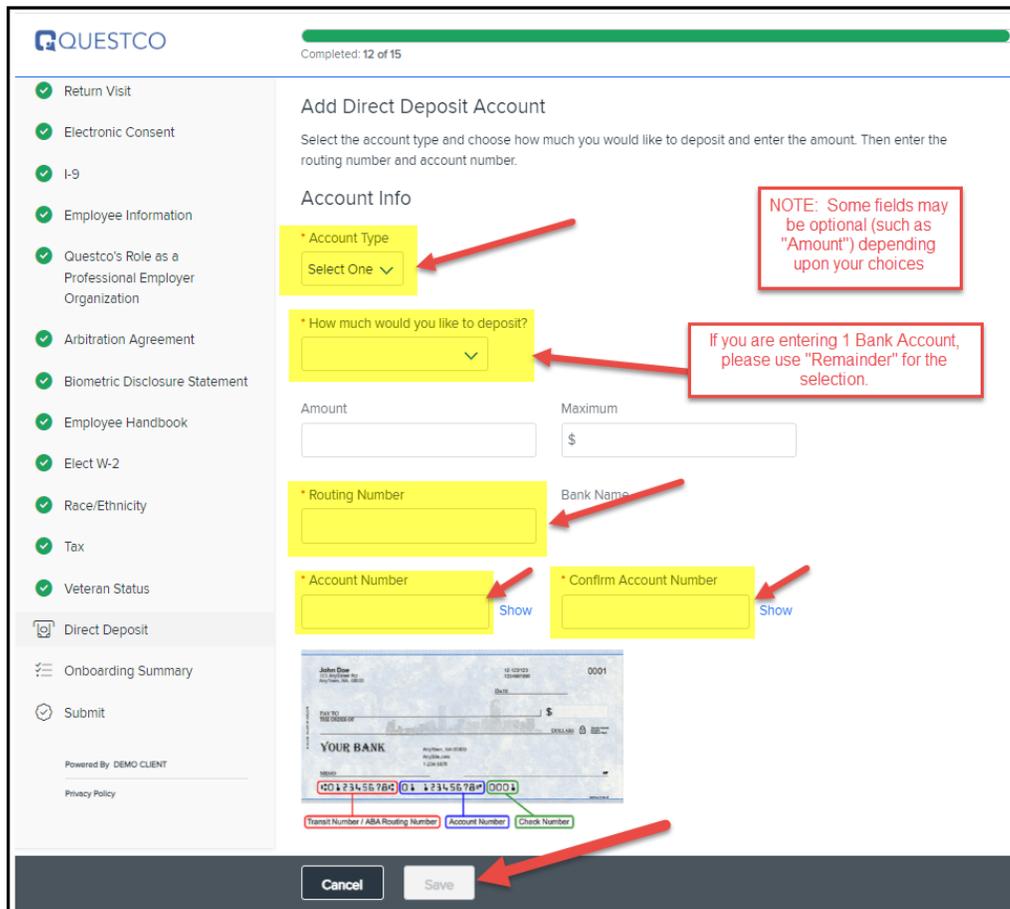
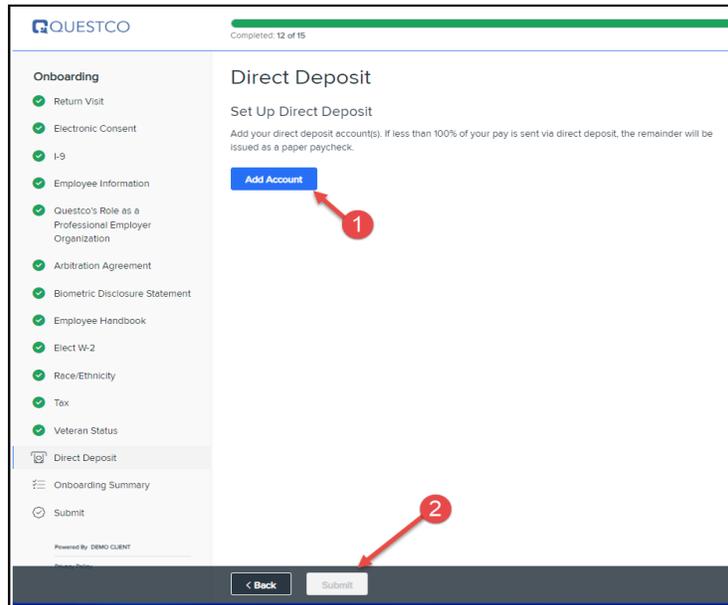
Direct Deposit Information

You have choices in how you receive your pay. The following direct deposit options are available:

- Send all of your net pay to a single checking or savings account.
- Send all of your net pay to a combination of accounts using a fixed amount or percentage.
- Send a fixed amount or percentage to a combination of accounts and leave the remaining portion as a negotiable paper paycheck.

To enroll in direct deposit, press "Set Up Direct Deposit" below.

Set Up Direct Deposit No Direct Deposit



Onboarding Summary

QUESTCO

Completed: 13 of 15 Next: Submit

7 days remaining to complete I-9 and Employee Information

7 days remaining to complete onboarding

[Continue >](#)

Form	Due Date	Status	Completion Date	Action
Electronic Consent	10/18/2024	Completed	10/11/2024	View
I-9	10/18/2024	Submitted	10/11/2024	View
Employee Information	10/18/2024	Completed	10/11/2024	View
Questco's Role as a Professional Employer Organization	10/18/2024	Completed	10/11/2024	View
Arbitration Agreement	10/18/2024	Completed	10/11/2024	View
Biometric Disclosure Statement	10/18/2024	Completed	10/11/2024	View
Employee Handbook	10/18/2024	Completed	10/11/2024	View
Elect W-2	10/18/2024	Completed	10/11/2024	View
Race/Ethnicity	10/18/2024	Completed	10/11/2024	View
Tax	10/18/2024	Completed	10/11/2024	View
Veteran Status	10/18/2024	Completed	10/11/2024	View
Direct Deposit	10/18/2024	Completed	10/11/2024	View
Submit	10/18/2024	Not Started		

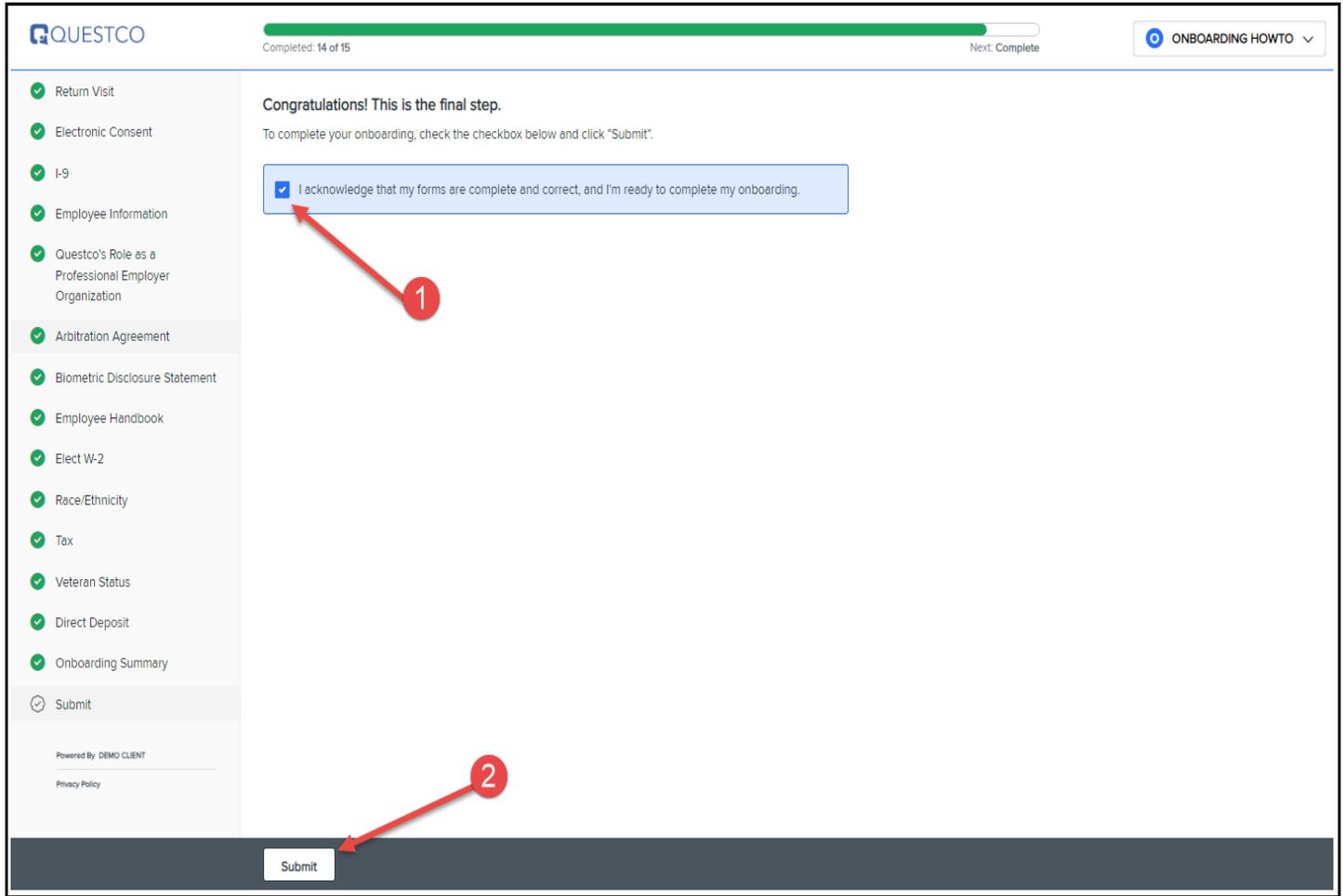
Onboarding Summary

Submit

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You can view any completed forms by clicking on the "View" on the corresponding line.



QUESTCO

Completed: 14 of 15 Next: Complete ONBOARDING HOWTO

- Return Visit
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- Submit

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Congratulations! This is the final step.

To complete your onboarding, check the checkbox below and click "Submit".

I acknowledge that my forms are complete and correct, and I'm ready to complete my onboarding.

Submit

CONGRATULATIONS!
You've completed your Onboarding!